

APPROVED

EVELINE TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
EVELINE TOWNSHIP HALL
8525 FERRY ROAD
EAST JORDAN, MI 49727
TUESDAY JUNE 13, 2023
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor John Vron dran with the Pledge of Allegiance.

ATTENDING: Board members present, Supervisor John Vron dran, Trustees Eric Beishlag and Janet Blossom, Clerk Sandi Whiteford and Treasurer Ron Chapman. Zoning Administrator Deb Graber was also present as well as Susan Vron dran, Mark Kroll, Aron Nordman and Will Trute.

2. **PUBLIC COMMENT:** Mr. Kroll presented a handout regarding Zoning and Police Power Ordinances in support of his opinion that the cabins on his sister’s property would require a single short-term rental license

3. **AGENDA:** Mr. Chapman made a motion supported by Ms. Blossom to accept the agenda as presented. Motion Approved

4. **DRY HYDRANT:** Boyne City Fire Chief Dennis Amesbury and Fireman Ray Leist as well as Aron Nordman of Performance Engineering Inc. were present for contributions on discussion of Eveline Township Dry Hydrant locations, maintenance, and accessibility. Discussions included repair of the Ridge Road Dry Hydrant pipe as opposed to placing a holding tank that would continuously fill. Lake levels and depth of the holding tank would determine how quickly and efficiently it would refill. Iron ton Dry Hydrant needs to be checked, as well as Bracey Road Dry Hydrant. Follow up needs to occur in terms of the access to the Dry Hydrant at Sommerset Pointe. Charlevoix County Road Commission would plow the Ridge Road Dry Hydrant so it is accessible during the winter months. Mrs. Whiteford will contact East Jordan Fire Chief, Glen Thorman, to have the Bracey Road Dry Hydrant checked for proper functioning. Dennis Amesbury stated that the Boyne City Fire Department will work with divers to determine the issues with Ridge Road Dry Hydrant and assist with repairs. Mr. Chapman made a motion to proceed with investigating the issues with the Ridge Road Dry Hydrant pipe to determine an appropriate repair plan. Motion supported by Mr. Beishlag. Motion approved

5. **MINUTES:** Ms. Blossom made a motion to approve the May 9, 2023 meeting minutes as written. Motion Supported by Mr. Beishlag. Motion Approved. Mr. Chapman made a motion to accept the May 23, 2023 Budget Workshop meeting minutes as presented. Motion supported by Mr. Beishlag. Motion approved. Ms. Blossom abstained as she was not in attendance.

- PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$27,157.59. Checks numbered 1144 through 1152 and 1154 through 1179 as well as EFT payment to the IRS. One voided check number 1153. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vrondran, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

- TREASURER'S REPORT:** As of April 30, 2023, the General Fund balance, including Schwab Money Market of \$4,680.92, 4Front CD of \$1,012,610.12 and the General Fund Checking of \$1,070,235.59 is \$2,087,526.63. Road Fund \$766,703.07, Fire and Ambulance Fund \$464,939.83, Tax Account \$3,602.28 Accounts balance with Clerk, supported by the balance sheet. He stated that the amount in the Tax Account is a result of Charlevoix County paying the Township for delinquent taxes. Mr. Chapman noted that included in the General Fund balance is the ARPA Fund Monies of \$77,031.30. These funds are restricted for use as dictated by the Rescue Fund regulations.
- CORRESPONDENCE:** Clerk Whiteford reminded the Board Members of the MTA meeting on June 26, 2023 and that an RSVP is requested.
- PLANNING COMMISSION REPORT:** Planning Commission did not hold a June meeting. Individual members and the Zoning Administrator have been asked to create a list of ordinances they feel need to be reviewed. Input will be discussed at the July 5, 2023 meeting for the purpose of developing a list and prioritizing review.
- SPLIT COMMITTEE REPORT:** One property line adjustment was completed.
- ASSESSOR REPORT:** Joe Lavender confirmed the audit is complete.
- ZONING REPORT:** One permit was issued. Mrs. Whiteford asked if the Zoning Administrator felt the Granicus Software was of value to her and if it should be renewed. Zoning Administrator, Deb Graber, stated that she would like it for one more year. Mrs. Whiteford also inquired as to the follow-up regarding the citizen inquiry concerning the number of signs at the advance corner. Zoning Administrator stated no action has been taken.
- ZONING BOARD OF APPEALS:** Cheryl Buitendorp provided a letter of resignation from the Zoning Board of Appeals as she has moved from the Township. Mr. Chapman made a motion to accept the resignation of Cheryl Buitendorp. Motion supported by Mr. Beishlag. Motion approved. The Board of Trustees thank her for her diligent service in local government and wish her well with future endeavors.

Mrs. Whiteford has had communication with Mr. Jim Slade regarding the open position of the Zoning Board of Appeals. Mr. Slade is currently the alternate but is willing to take on the position of member. Mr. Beishlag made a motion to appoint Mr. Slade to a one-year term on the Zoning Board of Appeals. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

14. STAR SCHOOL UPDATE: Mr. Chapman is in communication with the East Jordan School Superintendent regarding a transfer agreement. Possibly the agreement will be ready for the July 11, 2023 Board of Trustees meeting.

15. ROADS: Mr. Chapman will be in contact with the Charlevoix County Road Commission foreman to discuss what needs to be done to improve the condition on Washington Street in Ironton. Mrs. Whiteford reported that the brining has been completed.

16. 2022/2023 BUDGET AMMENDMENT: Mrs. Whiteford presented a budget amendment resolution to reallocate \$1,000.00 from general fund EMS Contracted Services to General Fund Fire Contracted Services. Also, to allocate \$500.00 from reserves to Assessor Dues and Subscriptions.

17. BUDGET: Discussion was held regarding the proposed hourly pay rate. Mr. Chapman made a motion to raise the hourly rate to \$18.00 per hour. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

18. PUBLIC COMMENT: Zoning Administrator Graber stated her position on the Short-Term Rental issue with the Kroll property.

19. CLOSED SESSION: Mr. Beishlag made a motion to move to closed session at 8:52 p.m. to discuss the Township Attorney letter received regarding the Kroll property Short-Term Rental. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

The Township Board reconvened in the public session at 9:12 p.m. Mr. Chapman made a motion to define the Kroll property as a Lawful Non-Conforming Use. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mr. Vron dran, Mrs. Whiteford, Ms. Blossom, Mr. Chapman

Nay: None

Absent: None

Motion Approved.

Mr. Chapman will contact Zoning Administrator Graber and Mr. Kroll and notify them of the Board of Trustees decision.

20. BOARD COMMENTS: Ms. Blossom reported that MDOT has placed the Emergency Vehicle signs on M-66 for the EMS Substation. Mrs. Whiteford reported that the computer in the Board Room has ceased to function and needs to be replaced, she also informed the Board of the cost to move the Zoning Administrators phone to a Township account.

21. ADJOURNMENT: There being no further business before the board at 9:22 p.m. Mr. Chapman made a motion to adjourn supported by Mrs. Whiteford. Motion approved.

Respectfully,

Sandi Whiteford, Clerk